



MAKERERE UNIVERSITY JOINT AIDS PROGRAM-MJAP

Bidding Document for Disposal by public bidding

Subject of Disposal:	ASSORTED OFFICE FURNITURE, COMPUTER ACCESSORIES, ASSORTED FITTINGS, FRIGDES, COPIERS,PRINTERS,HOSPITAL FURNITURE ,USED VEHICLE TYRES AND, MINOR CLINICAL EQUIPMENTS
Disposal Reference Number:	MJAP/DISPOSAL / 2018-2019-/001
Disposal Method:	DISPOSAL/ SALE BY PUBLIC BIDDING
Date of Issue:	July 09,2018

INVITATION FOR BIDS FOR THE SALE OF ASSORTED OFFICE FURNITURE, COMPUTER ACCESSORIES, ASSORTED FITTINGS, FRIGDES, COPIERS, PRINTERS, HOSPITAL FURNITURE, USED VEHICLE TYRES AND, MINOR CLINICAL EQUIPMENTS

Disposal Reference number: **MJAP/DISPOSAL / 2018-2019-/001**

Makerere University Joint AIDS Program-MJAP intends to sell **ASSORTED OFFICE FURNITURE, COMPUTER ACCESSORIES, ASSORTED FITTINGS, FRIGDES, COPIERS,PRINTERS,HOSPITAL FURNITURE ,USED VEHICLE TYRES AND, MINOR CLINICAL EQUIPMENTS.**

The items are sold on an “as is, where is” basis and MJAP will have no further liability after sale.

MJAP now invites sealed bids for the purchase of the above described items. Bidding is open to all bidders and will be conducted in accordance with the MJAP’s Procurement and Disposal Procedures.

Interested bidders may inspect the items at the **MJAP’s Offices located at Old Mulago Hospital Staff Road**, between July 9th – 19th 2018 between 10: 00am to 4:00pm.

Interested bidders may obtain the Bidding Documents in English Language and any further information from the **MJAP**, website: www.mjap.or.ug or by mail if the request is sent to procurement@mjap.or.ug.

Bids must be delivered to the address below on or before **Friday July 20th, 2018- 11:00am** Late bids shall be rejected. Bids will be opened in the presence of the bidders’ representatives who choose to attend at the same addressed **Friday July 20th, 2018- 11:30am**

MJAP Address:

**THE MJAP PROCUREMENT UNIT
MAKERERE UNIVERSITY JOINT AIDS PROGRAM
OLD MULAGO HOSPITAL STAFF ROAD
P.O.BOX 7587 KAMPALA UGANDA
Email: Procurement@mjap.or.ug.**

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PART 2: BIDDING PROCEDURES

Disposal Reference Number: **MJAP/DISPOSAL / 2018-2019-/001**

Subject of Disposal: **ASSORTED OFFICE FURNITURE, COMPUTER ACCESSORIES, ASSORTED FITTINGS, FRIGDES, COPIERS, PRINTERS, HOSPITAL FURNITURE, USED VEHICLE TYRES AND, MINOR CLINICAL EQUIPMENTS.**

A. General

Scope of Bid: Makerere University Joint AIDS Program- MJAP invites bids for the purchase of the assets described in Part 2, Description of Assets.

This disposal process will be conducted in accordance with the MJAP Procurement and Disposal Procedures and the procedures described in Part 1: Bidding Procedures.

Any resulting contract shall be subject to the terms and conditions detailed in Part 3: Contract.

Lots and Items: The assets are divided into lots and/or items, as listed in Part 2, Description of Assets. Bidders shall be permitted to bid for individual or multiple lots and/or items according to the following rules:

1. Bidders must bid for complete lots only. Bids for partial lots shall be rejected.
2. Bidders may bid for any individual lot or combination of lots.

Corrupt Practices: It is MJAP's policy to require that Bidders and Buyers observe the highest standards of ethics during disposal and the execution of contracts. In pursuit of this policy, MJAP:

- (a) Defines, for the purposes of this provision, the terms set forth below as follows:
 - (i) "corrupt practice" includes the offering, giving, receiving, or soliciting of anything of value to influence the action of a public official in the disposal process or in contract execution; and
 - (ii) "fraudulent practice" includes a misrepresentation of facts in order to influence a disposal process or the execution of a contract to the detriment of MJAP, and includes collusive practices among Bidders prior to or after bid submission designed to establish bid prices at artificial, non-competitive levels and to deprive MJAP of the benefits of free and open competition;
- (b) Will reject a recommendation for award if it determines that the Bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the Contract;
- (c) Will suspend a Provider or Buyer from engaging in any procurement and disposal proceeding for a stated period of time, if it at any time determines that the Provider or Buyer has engaged in corrupt or fraudulent practices in competing for, or in executing, a MJAP contract.

Code of Ethical Conduct: In pursuit of the policy defined above, MJAP requires representatives of Bidders, Providers and Buyers to adhere to the relevant codes of ethical conduct. The Code of Ethical Conduct for Bidders and Providers is available from MJAP's website and Bidders are required to indicate their acceptance of this Code through the declarations in the Bid Submission Sheet.

B. Bidding Document

Bidding Document: The Bidding Document consists of the following Parts, which should be read in conjunction with any addenda, if issued:

- Part 1: Bidding Procedures
- Part 2: Description of Assets
- Part 3: Contract

At any time prior to the deadline for submission of bids, MJAP may amend the Bidding Document or extend the deadline for submission of bids by issue of addenda. Addenda will be issued in writing to all Bidders who obtained the Bidding Document directly from MJAP

Clarification of Bidding Document: Any queries regarding this Bidding Document should be addressed to MJAP at the following address and no later than the date indicated below.

THE MJAP PROCUREMENT UNIT
Makerere University Joint AIDS Program
OLD MULAGO HOSPITAL STAFF ROAD
P.O.BOX 7587 KAMPALA UGANDA
Email: Procurement@mjap.or.ug.
Latest Date: **July 13th 2018**

Any clarifications will be posted on MJAP's website.

C. Preparation of Bids

Preparation of Bids: You are advised to carefully read the complete Bidding Document, including the Conditions of Contract in Part 3: Contract, before preparing your bid.

Inspection of Assets: Potential Bidders may inspect the assets prior to preparing bids, at the following location, time and date:

Address for inspection:

Makerere University Joint AIDS Program
OLD MULAGO HOSPITAL STAFF ROAD
P.O.BOX 7587 KAMPALA UGANDA

Interested bidders may inspect the items at the **MJAP's Offices located at Old Mulago Hospital Staff Road**, between July 9th – 19th 2018 between **10: 00am to 4:00pm**.

Documents Comprising the Bid: You are requested to bid for these items by completing, signing and returning:

1. The Bid Submission Sheet in this Part;
2. The List of Assets and Price Schedule in Part 2, with prices completed for all items or lots for which you are bidding;

The standard forms in this Bidding Document may be retyped for completion but the Bidder is responsible for their accurate reproduction

Validity of Bids: The bid validity required is 120 days.

Currency of Bids: Bids may be priced in Uganda Shillings or any other freely convertible currency.

Bid Security: No Bid Security will be required

Copies of Bid: The Bidder shall prepare one original and one copy of the bid, which shall be marked "ORIGINAL" or "COPY" as appropriate. In the event of any discrepancy between the original and the copies, the original shall prevail.

Signing of Bids: The original and all copies of the bid shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the Bidder. All pages of the bid shall be signed or initialed by the person signing the bid.

D. Submission and Opening of Bids

Sealing and marking of Bids: Bids should be sealed in a single envelope, clearly marked with the Disposal Reference Number above, the Bidder's name, and a warning not to open before the date and time of the bid opening. Envelopes should be sealed in such a manner that opening and resealing cannot be achieved undetected.

Submission of Bids: Bids should be submitted to the address below, no later than the date and time of the deadline below. Late bids will be rejected.

Bids must be delivered to the address below at or before **Friday July 20th, 2018, 11:00am**

THE MJAP PROCUREMENT UNIT

Makerere University Joint AIDS Program

OLD MULAGO HOSPITAL STAFF ROAD

P.O.BOX 7587 KAMPALA UGANDA

Email: Procurement@mjap.or.ug.

Opening of Bids: Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at **FRIDAY July 20th, 2018, 11:30am**. A record of the opening will be posted on the MJAP's Notice Board located within one working day of the opening.

E. Evaluation of Bids

Evaluation of Bids: The evaluation of bids shall be based on price only.

Evaluation of Price: MJAP shall correct any arithmetic errors in the bids, convert the bids to a common currency and rank bids to determine the highest priced bid.

Evaluation Currency: The currency of evaluation is Uganda Shillings. Bids in other currencies will be converted to this currency for evaluation purposes only, using the exchange rates published by the Bank of Uganda on the date of the submission deadline

Best Evaluated Bid: The best evaluated bid shall be the highest priced bid and shall be recommended for award of contract, subject to any reservations regarding failure to meet the official valuation or reserve price.

Right to Reject: MJAP reserves the right to accept or reject any bid or to cancel the bidding process and reject all bids at any time prior to contract award

F. Award of Contract

Award of Contract: Award of contract shall be by placement of a Contract in accordance with Part 3: Contract.

Bid Submission Sheet

[Complete this form with all the requested details and submit it as the first page of your bid, with any documents requested above attached. Ensure that your bid is authorized or signed in the signature block below. A signature and authorization on this form will confirm that the terms and conditions of this Bidding Document prevail over any attachments. If your bid is not authorized or signed, it will be rejected.]

Bid Addressed to	MAKERERE UNIVERSITY JOINT AIDS PROGRAM -MJAP
Date of Bid:	
Disposal Reference Number:	MJAP/DISPOSAL / 2018-2019-/001
Subject of Disposal:	ASSORTED OFFICE FURNITURE, COMPUTER ACCESSORIES, ASSORTED FITTINGS, FRIGDES, COPIERS, PRINTERS, HOSPITAL FURNITURE, USED VEHICLE TYRES AND, MINOR CLINICAL EQUIPMENTS

We/I offer to purchase the item or items listed in the attached List of Assets and Price Schedule, at the prices indicated on the attached List of Assets and Price Schedule, in accordance with the terms and conditions stated in your Bidding Document referenced above.

We/I undertake to abide by the Code of Ethical Conduct for Bidders and Providers during the disposal process and the execution of any resulting contract.

The validity period of our bid is: _____ days/weeks/months from the time and date of the submission deadline.

We confirm that the prices quoted in the List of Assets and Price Schedule are fixed and firm for the duration of the validity period and will not be subject to revision or variation.

Bid Submitted By:

Signature:	
Name:	
Date:	
Address:	
Tel No:	

PART 3: DESCRIPTION OF ASSETS

Description of Assets

Disposal Reference Number: **MJAP/DISPOSAL / 2018-2019-/001**

Lot Number: _____

Name of Lots: _____

The descriptions of the assets given below are for information purposes only and MJAP gives no guarantee of the accuracy of the description. The Bidder bears all risk for the condition of the assets.

LOT 1: OFFICE CHAIRS

Nomenclature Key :

- A As good as new/very good order
- B Used but still in good order
- C Quite used and may require repairs/ refurbishment
- D Overly used and some parts might require complete overhaul
- E Value exists in serviceable salvageable parts
- F Scrap value exists

S/N	ITEM	DETAILED ASSET DESCRIPTION (I.E. MAKE, MODEL, ETC.)	SERIAL NO.	BAR CODE NO.	STATE	QTY
1	office chairs	high back swivel fabric with arms and rollers make/model: n/a color: black	N/A	N/A	C	3
2	office chair	high back fabric swivel with arms and rollers make/model: n/a color: black	N/A	N/A	D	1
3	Office chairs	mudpack fabric with arms and metallic legs make/model: n/a color: black	N/A	N/A	C	11
4	Office chairs	midback fabric with arms and metallic legs make/model: n/a color: black	N/A	N/A	F	6
5	office chairs	highback swivel fabric with arms make/model: n/a color: black	N/A	N/A	D	2
6	office chairs	high back swivel stool fabric make/model: n/a color: black, blue	N/A	N/A	C	3
7	office chairs	high back swivel stool fabric make/model: n/a color: black, blue	N/A	N/A	E	3
8	office chairs	midback swivel fabric with arms and rollers make/model: n/a color: black	N/A	N/A	C	15
9	office chairs	high back-swivel stool fabric make/model: n/a color: black, blue	N/A	N/A	B	5
10	office chairs	midback swivel fabric with arms and rollers make/model: n/a color: black	N/A	N/A	B	6
11	Office Chairs	midback leather with arms and metallic legs black make/model: n/a	N/A	N/A	D	8
12	office chairs	midback fabric without arms and metallic legs make/model: n/a color: black	N/A	N/A	C	8
13	office chairs	lowback fabric with arms and metallic legs make/model: n/a color: black	N/A	N/A	E	4

14	office chairs	lowback fabric with arms and metallic legs make/model: n/a color: black	N/A	N/A	C	19
15	office chair	highback fabric swivel make/model: n/a color: black	N/A	N/A	F	1
16	office chairs	midback swivel fabric with arms and rollers make/model: n/a color: black, blue, grey	N/A	N/A	D	23
17	office chairs	lowback fabric make/model: n/a color: black	N/A	N/A	E	4
18	office chairs	lowback fabric make/model: n/a color: black	N/A	N/A	F	9
19	office chairs	midback fabric with arms and metallic legs make/model: n/a color: grey	N/A	N/A	C	5
20	garden chairs	moulded stacking plastic chairs make/model: n/a color: white	N/A	N/A	B	21

LOT 2: FILLING CABINETS

S/N	ITEM	DETAILED ASSET DESCRIPTION (I.E. MAKE, MODEL, ETC.)	SERIAL NO.	BARCODE NO.	STATE	QTY
1	filing cabinet	metallic filling cabinet with 4no. tiers size: n/a make/model: zenith	N/A	N/A	B	1
2	filing cabinets	metallic filling cabinet with 4no. tiers size:n/a make/model: n/a	N/A	N/A	B	2
3	filing cabinet	metallic filling cabinet with 4no. tiers size: n/a make/model: zenith	N/A	N/A	C	1
4	filing cabinet	metallic filling cabinet with 4no. tiers size: n/a make/model: n/a	N/A	N/A	E	1
5	filing cabinet	metallic filling cabinet with 4no. tiers size: n/a make/model: n/a	N/A	N/A	F	1
6	filing cabinet	metallic filling cabinet with 4no. tiers size: n/a make/model: rexel	N/A	REACH-U	D	1
7	filing cabinet	metallic filling cabinet with 4no. tiers size: n/a make/model: rigid	N/A	MJAP/FC/02M	D	1
8	filing cabinet	metallic filling cabinet with 4no. tiers size: n/a make/model: aiko	N/A	MJAP/CUP/01M	F	1
9	filing cabinet	metallic filling cabinet with 4no. tiers size: n/a make/model: n/a	N/A	MJAP/FC/713	F	1
10	filing cabinet	Metallic filling cabinet with 4no. tiers size: n/a make/model: n/a	N/A	MJAP/CUP/30	F	1

LOT 3. -FRIGDES

S/N	ITEM	DETAILED ASSET DESCRIPTION (I.E. MAKE, MODEL, ETC.)	SERIAL NO.	BARCODE NO.	STATE	QTY
1	fridge	make: defy appliance (double side by side door) model: fridge defy f640 country of origin: usa class: nr 13a/62/05 colour: white	N/A	N/A	C	1
2	fridge	make: defy appliance (double up and down door) model: fridge defy c300 bdm country of origin: usa class: nr 13a/62/05 colour: grey	N/A	MJAP/RFG/10M	C	1

LOT 4 WATER DISPENSERS

S/N	ITEM	DETAILED ASSET DESCRIPTION (I.E. MAKE, MODEL, ETC.)	SERIAL NO.	BARCODE NO.	STATE	QTY
1	water dispenser	make: nevica model: n/a colour: white	N/A	MJAP/WDS/01M	E	1
2	water dispenser	make: geepas model: n/a colour: white	N/A	MJAP/WDS/06M	E	1
3	water dispenser	make: aftron model: n/a colour: white	N/A	N/A	E	1

LOT 5-FIRE RESISTANT MONEY SAFE

S/N	ITEM	DETAILED ASSET DESCRIPTION (I.E. MAKE, MODEL, ETC.)	SERIAL NO.	BARCODE NO.	STATE	QTY
37	fire resistant safe	make: boston model: n/a size:	N/A	N/A	C	1
38	fire resistant safe	make: boston model: n/a size:	N/A	N/A	C	1

Nomenclature Key :

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- D Overly used and some parts might require complete overhaul
- E Value exists in serviceable salvageable parts
- F Scrap value exists

LOT 6-PHOTOCOPIER, PRINTERS, SCANNER, PAPER CUTTER & BINDING MACHINE

S/N	ITEM	DETAILED ASSET DESCRIPTION (I.E. MAKE, MODEL, ETC.)	SERIAL NO.	BARCODE NO.	STATE	QTY
1	sharp photocopier	make/model: sharp ar-s127 type: front-loading adjustable drawers uses: photocopying a3-b5 paper sizes color: black and white machine color: white	N/A	MJAP/PTC/03	D	1
2	kyocera photocopiers	make/model: kyocera km-2560 type: front-loading adjustable drawers uses: copying, printing and scanning paper sizes: a3 - b5 machine color: white	1102H03NL0	N/A	C	
3	printer	make/model: hp laserjet 1300 cartridge type: black & white color: white	N/A	MJAP/PTR/01	F	1
4	printer	make/model: hp laserjet 2015n cartridge type: black & white color: white	CNBW77B8HD	MJAP/PTR/32	D	1
5	printer	make/model: hp laserjet p3005dn cartridge type: black & white color: white	CNS2P30013	IDI/MJAPHCT/PRI/01	D	1
6	printer	make/model: hp laserjet p2015n type: printer, and scanner cartridge: n/a	CNBW77V8HO	MJAP/PTR/33	E	1
7	printer	make/model: hp laserjet 1320 cartridge type: black & white color: white	CNHJN76480	MJAP/PTR/05 M	D	1
8	printer	make/model: hp laserjet p3005dn cartridge type: n/a color: white	CNK1261069	N/A	D	1
9	printer	make/model: hp color laserjet 1600 cartridge type: black & white color: white	CNBJ718123	MJAP/PTR/08 M	D	1
10	printer	make/model: brother color laserjet hl-2700cn cartridge type: black & white color: white	E61891F451303 53	N/A	D	1
11	printer	make/model: hp laserjet p2015 cartridge type: black & white color: white	CNBW6DDB2X	MJAP/PTR/18	D	1

12	scanner	make/model: hp scanjet g2710 size: n/a	CN7ASA52M5	MJAP/PSCAN/ 01M	C	1
13	paper cutter	make: dolphin paper cutter size: n/a	N/A	MJAP/PTC/02 M	D	1
14	binding machine	make: atlas model: as-bm-t2110 country of origin: taiwan	9806489	MJAP/BGM/01	D	1

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- F Scrap value exists

LOT 7-MONITORS & CENTRAL PROCESSING SYSTEMS UNIT (CPU)

S/N	ITEM	DETAILED ASSET DESCRIPTION (I.E. MAKE, MODEL, ETC.)	SERIAL NO.	BARCODE NO.	STATE	QTY
1	monitor	make/model: hp 11706 type: flat screen display: lcd size: 17"	N/A	N/A	D	12
2	monitor	make/model: hp compaq le1711 type: flat screen display: lcd color size: 17"	CNC002R7HN	MU/CP/012	D	1
3	monitor	make/model: hp 11710 type: flat screen display: lcd size: 17"	CND8091X8D	MJAP/PTC/93	D	1
4	monitor	make/model: dell type: flat screen display: lcd color size: 17"	CN-OU4941- 72201- ACML	MJAP/DTC/07 M	D	1
5	monitor	make/model: hp 11506 type: flat screen display: lcd size: 15"	CND63723DW	MJAP/PTC/02	D	1
6	sysyems unit	make/model: hp compaq processor: intel pentium duo core hard disk: n/a ram: n/a	CZC74818F9	MJAP/CPU/73	D	1
7	systems unit	make/model: hp compaq processor: pentium 4 hard disk: n/a ram: n/a	N/A	N/A	D	2
8	systems unit	make/model: dell optiplex 170l processor: pentium 4 hard disk: n/a ram: n/a	CN-0W5171- 70821-52P-B39	MJAP/CPU/08 M	F	1

S/N	ITEM	DETAILED ASSET DESCRIPTION (I.E. MAKE, MODEL, ETC.)	SERIAL NO.	BARCODE NO.	STATE	QTY
		make/model: hp compaq dx6120mt processor: pentium 4				
1	systems unit	hard disk: n/a ram: n/a	CZC54030XJ	MJAP/CPU/25	C	1
2	systems unit	make/model: hp compaq dc500100mt processor: pentium 4 hard disk: n/a ram: n/a	CZC6122T3Q	MJAP/CPU/01 5M	D	1
3	systems unit	make/model: dell optiplex 170l processor: pentium 4 hard disk: n/a ram: n/a	2CW5LIJ	MJAP/CPU/07 M	D	1
4	systems unit	make/model: hp compaq dx700200 processor: pentium duo core hard disk: n/a ram: n/a	CZC74818FS	MJAP/CPU/75	D	1
5	systems unit	make/model: hp compaq dx200200 processor: pentium 4 hard disk: n/a ram: n/a	AUD707184C	MJAP/CPU/60	D	1
6	systems unit	make/model: hp compaq dx700400 processor: n/a hard disk: n/a ram: n/a	CZC82762XP	MJAP/CPU/35 M	E	1
7	systems unit	casing hp Compaq processor: n/a hard disk: n/a ram: n/a	HUB7071844	MJAP/CPU/59	F	1
8	keyboards	make/model: dell color: black	NA	N/A	D	2
9	keyboards	make/model: hp color: black	NA	N/A	D	30

LOT 8-AUTOCLAVE & DRUM STERILISER

S/N	ITEM	DETAILED ASSET DESCRIPTION (I.E. MAKE, MODEL, ETC.)	SERIAL NO.	BARCODE NO.	STATE	QTY
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1	autoclave	make/model: n/a	N/A	MJAP/SMC	E	1
2	autoclave	make/model: n/a	COOO9367	MJAP/SMC/04M	E	1
3	drum sterilis	make/model: n/a	N/A	MJAP/SD/06	D	1

LOT 9-OFFICE DESK PHONE

S/N	ITEM	DETAILED ASSET	SERIAL NO.	BARCODE NO.	STATE	QTY
1	office desk phone	make/model: alcatel model no.: thompson telecom 1608025	N/A	N/A	D	24
2	office desk phone	make/model: alcatel model no.: intel urban grey	N/A	MJAP/PHN/13	E	1
3	office desk phone	make/model: huawei mtn phones model: et 52252t	N/A	N/A	D	15
4	office desk phone	make/model: panasonic model: kx-ts500mx	N/A	3AALK854301	D	1
5	office desk phone	make/model: n/a model no: n/a	N/A	N/A	F	2
6	office desk phone	make/model: uganda telecom model no.: n/a	C055	N/A	D	1
7	office desk phone	make/model: avaya gmbt & cokg model: n/a	N/A	N/A	F	3
8	office desk phone	make/model: nec baseline model: n/a	KKKABE152860	3AALK854301	B	1

LOT 10-WARD SCREENS, EXAMINATION BED, EMERGENCY TROLLEY

S/N	ITEM	DETAILED ASSET DESCRIPTION (I.E. MAKE, MODEL, ETC.)	SERIAL NO.	BARCODE NO.	STATE	QTY

1	ward screens	make/model: n/a	N/A	N/A	C	15
2	examination bed	make/model: leather	N/A	N/A	D	9
3	emergency trolley	make/model: n/a	N/A	N/A	E	2

LOT 11-TYRES

S/N	ITEM	DETAILED ASSET DESCRIPTION (I.E. MAKE, MODEL, ETC.)	SERIAL NO.	BARCODE NO.	STATE	QTY
1	Tyres	make/model: various types and sizes	N/A	N/A	F	23

Nomenclature Key :

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- B Used but still in good order
- C Quite used and may require repairs/ refurbishment
- D Overly used and some parts might require complete overhaul
- E Value exists in serviceable salvageable parts
- F Scrap value exists

PART 3: DESCRIPTION OF ASSETS

List of Assets and Price Schedule

Disposal Reference Number: **MJAP/DISPOSAL / 2018-2019-/001**

Lot Number: _____

Name of _____

Lot:

[Complete the currency of your bid. Complete the price for each item below for which you are bidding. Insert "No Bid" against any items for which you are not bidding. Authorise your bid prices in the signature block below.]

The descriptions of the assets given below are for information purposes only and the Procuring and Disposing Entity gives no guarantee of the accuracy of the description .The Bidder bears all risk for the condition of the Assets.

LOT Number :

S/N	Item	Brief Description of Item	Qty	Unit Cost	Total Cost
TOTAL FOR LOT:					

Price Schedule Submitted By:

Signature:	
Name:	
Date:	
Address:	
Tel No:	

PART 4: CONTRACT

Any resulting contract shall be placed using the contract agreement form below and shall be subject to the Government of Uganda General Conditions of Contract for the Disposal of Public Assets.

Agreement

Disposal Reference Number: **MJAP/DISPOSAL / 2018-2019-/001**

THIS AGREEMENT made the _____ day of _____, _____,

Between Makerere University Joint AIDS Program-MJAP of P.O.BOX 7587 Kampala (Hereinafter "Seller"), of the one part, and

_____ of _____ (hereinafter "the Buyer"), of the other part:

WHEREAS MJAP invited bids for the disposal of certain Assets, and has accepted a Bid by the Buyer for the purchase of those Assets in the sum of

_____ (hereinafter "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. This Agreement shall be subject to the Government of Uganda General Conditions of Contract for the Disposal of Public Assets (attached).
2. The Buyer hereby covenants to pay MJAP in consideration of the provision of the Assets, the Contract Price at the times and in the manner prescribed by the General Conditions of the Contract.
3. In consideration of the payments to be made by the Buyer to MJAP as indicated in the Contract, MJAP hereby covenants with the Buyer to release the Assets in conformity in all respects with the provisions of the Contract.

THE GENERAL CONDITIONS OF CONTRACT ARE MODIFIED AS FOLLOWS:

1. The location of the assets is **Makerere University Joint AIDS Program -OLD MULAGO HOSPITAL STAFF ROAD**
2. The official to contact to arrange collection of the assets is: **Kyambadde Stephen- Finance and Operations Manager – 0755-553111 . skyambadde@mjap.or.ug.**

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of Uganda on the day, month and year indicated above.

Signed by _____ (for MJAP)

Name _____ Position _____

Signed by _____ (for the Buyer)

Witness by _____ (for MJAP)

Witness by _____ (for the buyer)

Part 4: Contract

General Conditions of Contract for the Disposal of Public Assets (October 2004)

1. Definition of Assets

The assets subject to this contract are as defined in the attached Description of Assets.

2 Condition of Assets

- I. MJAP shall sell the assets on an “as is, where is” basis and shall offer no warranty or guarantee as to the condition of the assets.
- II. The Buyer shall assume full responsibility for the assets from the date and time of transfer and shall bear all costs and risks associated with the assets thereafter.

3. Payment

- I. The Buyer shall make payment to MJAP of the full Contract Price, as defined in the Agreement, within Ten working days of the date of the Agreement. MJAP shall issue a receipt for the payment.
- II. Payment shall be made by funds transfer to **MJAP, Account Number: 6003553467 Barclays Bank Uganda, Hannington Road Branch** and shall be considered to have been made on the date that it is credited to MJAP’s account.

4. Transfer of Assets

- I. The location of the assets is as specified in the Agreement.
- II. The Buyer shall have full responsibility and shall bear all risks and costs associated with the collection, dismantling, removal and transportation of the assets from the location defined above
- III. The Buyer shall collect the assets within five (5) working days of the date of receipt by MJAP of full payment for the assets.
- IV. The Buyer shall contact the official named in the Agreement, at MJAP’s address, as specified in the Agreement, to arrange a date and time for the collection of the assets.
- V. The Buyer shall sign a Handover Certificate, certifying receipt of the assets, at the time of transfer.

5. Corrupt Practices

It is MJAP’s policy to require Bidders and Buyers for contracts for public assets, to observe the highest standard of ethics during the disposal process and execution of such contracts.

In pursuit of this policy, MJAP may terminate a contract for disposal if it at any time determines that corrupt or fraudulent practices were engaged in by representatives of MJAP or of the Buyer, during the disposal process or the execution of that contract

6. Termination of contract:

MJAP may terminate this contract if the Buyer has failed to pay the full Contract Price within five (5) working days after the due date for payment.